

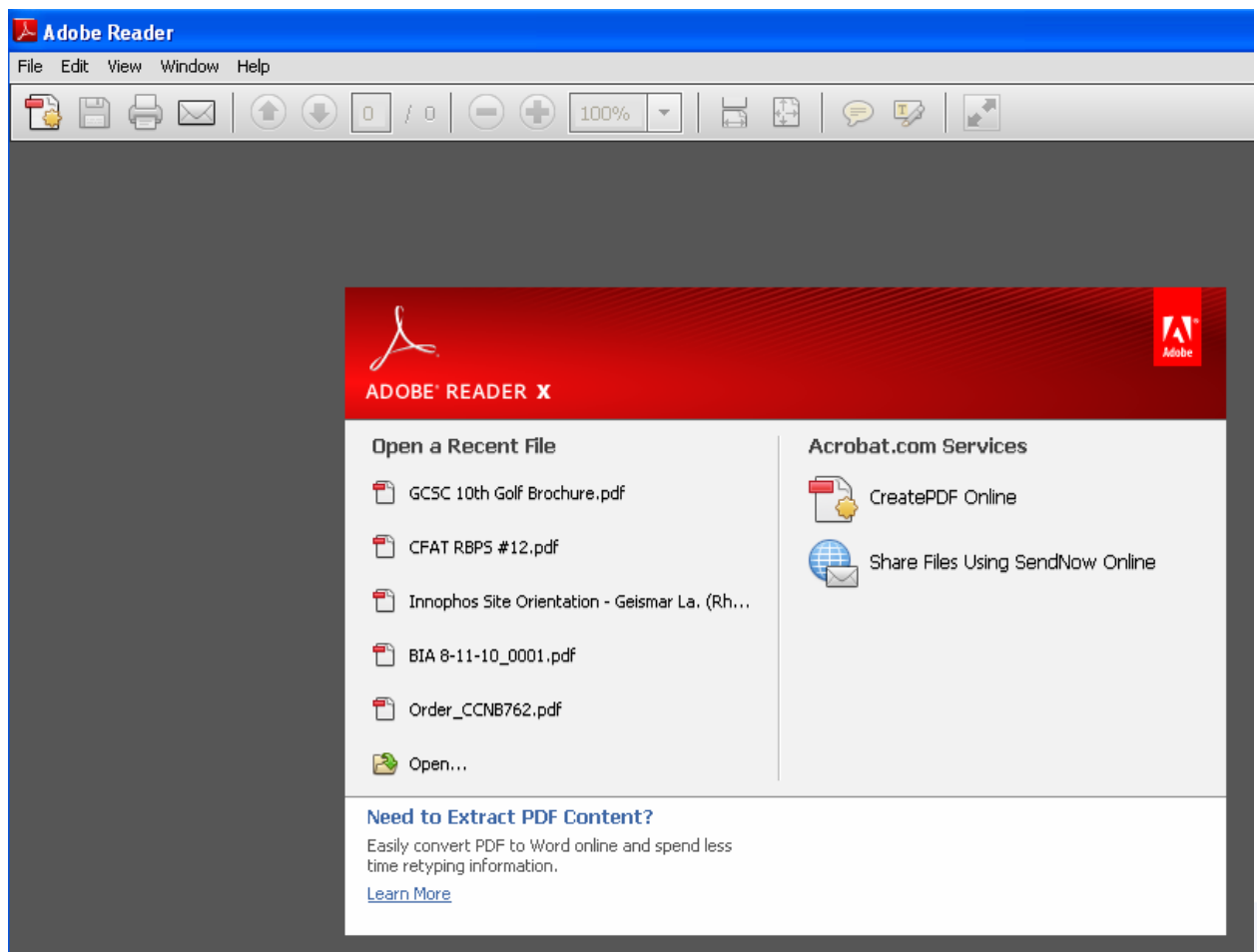


# Gulf Coast Safety Council

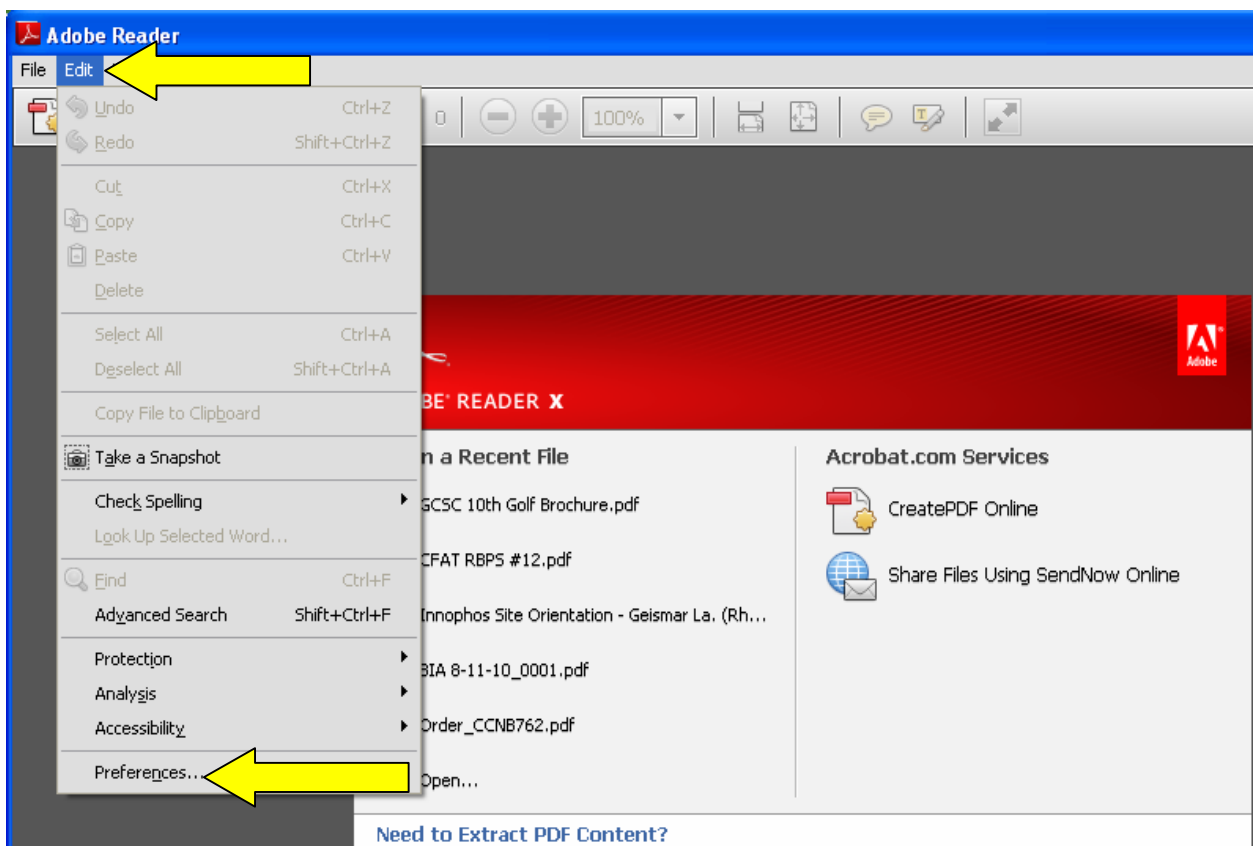
## PDF Security Tip

**If you are having trouble using the internal links in the PDFs, there may be a security setting in your version of Adobe Acrobat Reader. Please try the following after downloading the latest version of Adobe Reader:**

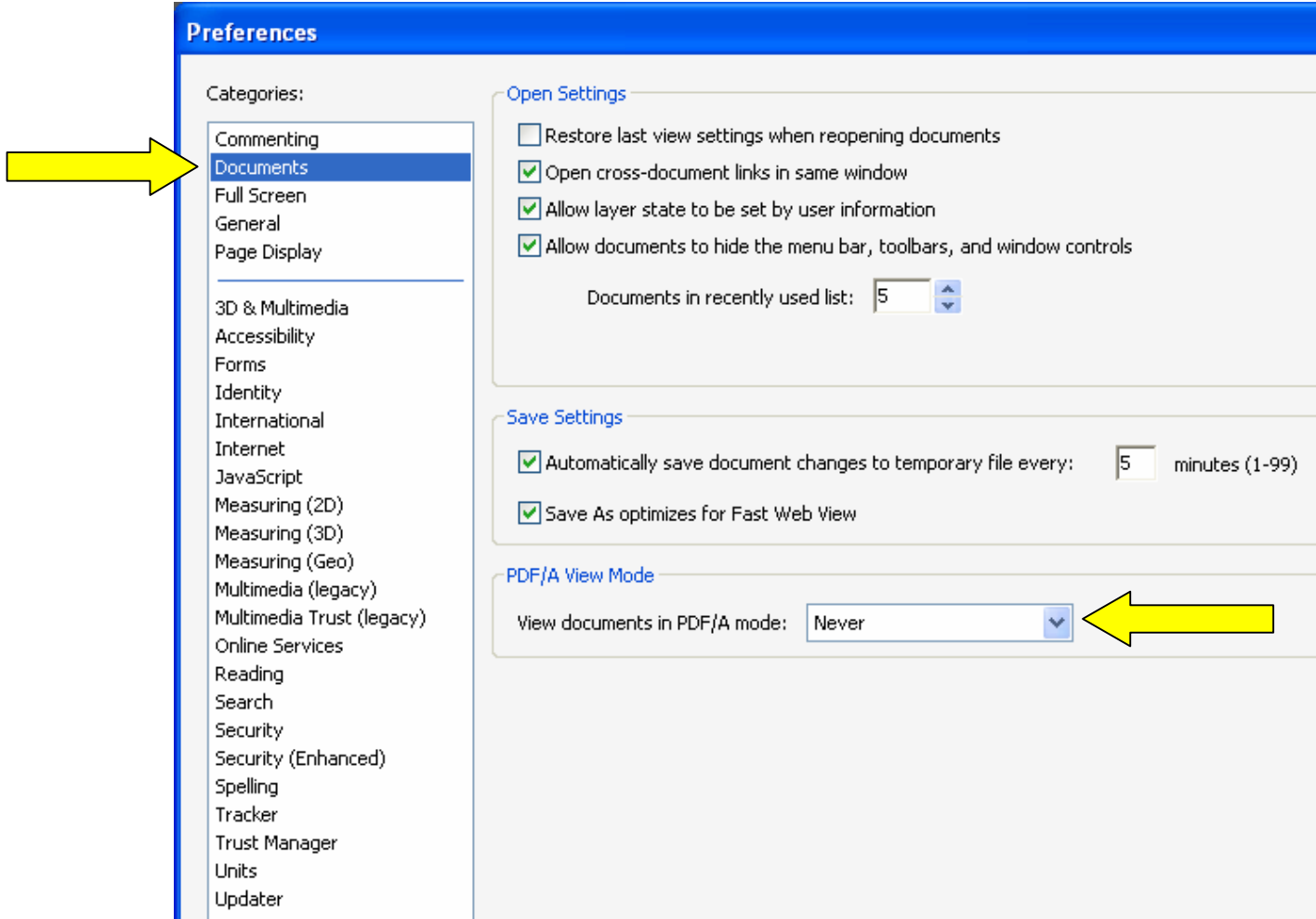
### 1. Open Adobe Acrobat Reader X, as show below.



## 2. Next, Under the Edit menu on the toolbar, select Preferences.



### 3. On this screen, select documents on the left.



**Preferences**

Categories:

- Commenting
- Documents**
- Full Screen
- General
- Page Display
- 3D & Multimedia
- Accessibility
- Forms
- Identity
- International
- Internet
- JavaScript
- Measuring (2D)
- Measuring (3D)
- Measuring (Geo)
- Multimedia (legacy)
- Multimedia Trust (legacy)
- Online Services
- Reading
- Search
- Security
- Security (Enhanced)
- Spelling
- Tracker
- Trust Manager
- Units
- Updater

**Open Settings**

- Restore last view settings when reopening documents
- Open cross-document links in same window
- Allow layer state to be set by user information
- Allow documents to hide the menu bar, toolbars, and window controls

Documents in recently used list: 5

**Save Settings**

- Automatically save document changes to temporary file every: 5 minutes (1-99)
- Save As optimizes for Fast Web View

**PDF/A View Mode**

View documents in PDF/A mode: Never

**Where it says “View documents in PDF/A mode”, use the dropdown box and select “Never”. At the bottom of the screen click “OK”.**